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| logo_forms | Wisconsin Department of Public Instruction**CONTINUING EDUCATION ACTIVITY REPORT**PI-2453 (Rev. 09-11) | **INSTRUCTIONS:** Complete and submit annually to your library system validator along with the Annual Summation of Continuing Education Activities, Form PI-2454. Refer to the *Certification Manual for Wisconsin Public Library Directors* for assistance. |
| Name *Last, First, Middle*      |
| Mailing Address *Street / PO Box, City, State, ZIP*      |
|  | I. CONTINUING EDUCATION ACTIVITY DESCRIPTION |  |
| Title of ProgramSix Essential Skills for One-on-One Tech Instruction      |
| Description of ProgramWebinar presented by Crystal Schimpf, Co-Founder, Kixal, LLC, San Francisco, CA. Have you ever helped a library patron with a technology issue? Have you offered computer tutoring by appointment? One-on-one tech instruction happens every day in libraries, and every technology question presents an opportunity to teach new skills. Luckily, you don’t need to be a tech expert to provide effective tech instruction. Learn six practical training skills that will help boost your ability to help library patrons with technology questions. |
| Relationship of Program to Present Position or Career Advancement      |
| Activity Dates | Location | Number of Contact Hours |
| From *Mo./Day/Yr.*1/22/2015 | To *Mo./Day/Yr.*1/22/2015 | Online | Technology *If any*1.00 | Total1.0 |
| Provider *If applicable*NFLS |
| Category *Check one, attach written summary if applicable*[ ]  A. Credit Continuing Education *Attach formal documentation from the sponsoring agency.*[x]  B. Noncredit Continuing Education[ ]  C. Self-directed Continuing Education |
|  | II. SIGNATURE |  |
| **I HEREBY CERTIFY** that the information provided is true and correct to the best of my knowledge. |
| Signature of Participant⮚ | Date Signed *Mo./Day/Yr.* |